**ANNEX 1: DOCTORAL DISSERTATION TOPIC APPLICATION AND THE CONSENT OF THE PROPOSED SUPERVISOR AND CO-SUPERVISOR OF DOCTORAL STUDIES**

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| Name and surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student ID No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permanent residential address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | The highest obtained professional or academic title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Temporary residential address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

###### DOCTORAL DISSERTATION TOPIC APPLICATION

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the undersigned, enrolled in the doctoral studies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby request that my doctoral dissertation topic be approved.

Proposed title of the topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Proposed co-supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

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| Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature of the doctoral student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**CONSENT OF THE PROPOSED SUPERVISOR OF DOCTORAL STUDIES**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the undersigned, appointed to the title of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the field of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and employed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby

* + 1. accept the supervision of the doctoral student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
		2. agree with the doctoral dissertation topic.
		3. declare that:
			- the doctoral student is not my blood relative in a direct line or a collateral line up to the fourth degree;
			- I am not married to the doctoral student or his or her relative in law up to the second degree, even if the marriage has ended;
			- I do not live or have not lived with the doctoral student in a non-marital cohabitation;
			- I am not a guardian, an adoptive parent, an adopted child, or a foster parent of the doctoral student; and

|  |  |
| --- | --- |
| Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature of the supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

* + - * I am not in any other way connected to the doctoral student, which could lead to the conflict of interest.

**ANNEX 2: EXPERT OPINION ON THE DOCTORAL DISSERTATION TOPIC**  *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*(title of the topic)*

**Doctoral student**: *name and surname*

**Proposed supervisor**: *academic title, name and surname, field and duration of appointment*

(tick a box)

**Opinion of the supervisor**

**Expert opinion should include the following points:**

1. **Opinion on the topic proposal.**
	1. Opinion on the proposed topic title.
	2. Opinion on the goals, hypothesis, and expected unique scientific contribution of the proposed doctoral dissertation.
	3. Opinion on stated assumptions and limitations.
	4. Opinion on intended research methods.
2. **Opinion on originality and topicality of the topic.**
3. **Proposal concerning the topic** *(it contains an assessment of whether the student will be able to make an independent, topical, and original contribution to the scientific discipline by exploring the topic).*
4. **Proposal for an external expert** *(only at the supervisor’s suggestion; the proposal also contains the demonstration of relevant scientific-research activity of the proposed expert in the last 5 years*)

Proposal for an external expert \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact address of the proposed external expert (address, e-mail):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Date and signature of the supervisor** *who prepared the opinion.*

|  |  |
| --- | --- |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature of the supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PROOF OF EXTERNAL EXPERT'S RESEARCH ACTIVITY[[1]](#footnote-1)**

Intended external expert: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The intended external expert qualifies as an external expert for the doctoral dissertation in line with Article 10 of the Rules and Regulations on Doctoral Studies at the UM, which is justified by the following references proving scientific research activity (3 references in the last 5 years) in the **narrow field of the doctoral dissertation topic (please copy active link).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference**  | **First author** | **Leading author** | **Reference type acc. to Article 10 or 9 of the Rules and Regulations on Doctoral Studies**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The fulfilment of conditions was checked by the head of the doctoral study programme.*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 The same form shall also be used for the co- supervisor (Article 10) and external expert (Article 20) in line with the Rules and Regulations.

 Reference types acc. to Article 10 or 9 of the Rules and Regulations: scientific articles in journals with JCR impact factor and classified in the upper-three quarters; scientific monographs or chapters in scientific monographs issued by publishing houses from the ARRS list, or patents with complete testing. In social sciences or humanities also: scientific articles published in journals with SNIP impact factor and classified in the upper-three quarters; in the field of social sciences, scientific articles published by journals included in the Scopus database (d) and in the field of humanities those included in the Scopus database (h); scientific monographs issued by a domestic or foreign publishing house classified in the SICRIS database as 2A, or independent scientific compositions or chapters in scientific monographs issued by a domestic or foreign publishing house if classified in SICRIS as category 3A or 3B.

**DOCTORAL SUPERVISOR PROPOSAL**

(The form is constructed according to Articles 4 and 10 of the Rules and Regulations on Doctoral Studies at the UM, adopted by the UM Senate at the 32nd regular session of 17 April 2018 on the basis of Articles 253 (2) and 355 of the Statute of the University of Maribor (Official Gazette of the Republic of Slovenia, No. 29/2017).

**1. Proposed supervisor [[2]](#footnote-2)[1]:**

 Name and surname:

 Academic title:

 Date of the last appointment:

 Field of appointment:

**2. Proposed topic and candidate:**

 Title of the topic:

 Name and surname of the candidate:

 Academic or professional title:

 Intended scientific field of the doctoral dissertation:

**3. Ongoing doctoral supervisions [[3]](#footnote-3)[2]:**

The number of ongoing doctoral supervisions:

**4. Concluded doctoral supervisions:**

The number of concluded doctoral supervisions:

**5. Statement:**

In accordance with the provisions of the Rules and Regulations on Doctoral Studies, I, the undersigned, hereby state that I meet the minimum criteria of scientific activity and that I am not:

* the doctoral student’s blood relative in a direct line or a collateral line up to the fourth degree;
* married to the doctoral student, nor live or have lived with him or her in a non-marital cohabitation, nor am I married to doctoral student’s relative in law up to the second degree, even if the marriage has ended, and neither do I live or have lived with him or her in a non-marital cohabitation;
* his or her guardian, adoptive parent, adopted child, or foster parent; and
* in any other way connected to the doctoral student, which could lead to the conflict of interest.

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| --- | --- |
| Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PROOF OF SUPERVISOR'S RESEARCH ACTIVITY[[4]](#footnote-4)**

Candidate:
Intended supervisor:

The intended supervisor qualifies as a supervisor for the doctoral dissertation in line with Article 10 of the Rules and Regulations on Doctoral Studies at the UM, which is justified by the following references proving scientific research activity (3 references in the last 5 years) in the **narrow field of the doctoral dissertation topic (please copy active link).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **First author**  | **Leading author** | **Reference type acc. to Article 10 or 9** **of the Rules and Regulations on Doctoral Studies[[5]](#footnote-5)**  |
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Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The fulfilment of conditions was checked by the head of the doctoral study programme.*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### STATEMENT OF THE CANDIDATE'S PROPOSED SUPERVISOR

###### REGARDING THE APPROPRIATENESS OF THE PhD DISSERTATION TOPIC APPLICATION

The signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, proposed supervisor to the PhD candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I declare that I reviewed the application of the PhD dissertation topic with the title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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which has been prepared by the PhD candidate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

and I agree with it.

|  |  |
| --- | --- |
| Date and place: | Signature of the proposed supervisor: |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

IMPORTANT:

The statement is handed in to the Department for Student Affairs together with the application of the topic!

1. [↑](#footnote-ref-1)
2. 1 In accordance with Article 2 of the Rules and Regulations on Doctoral Studies at the UM, all provisions referring to supervisor shall apply mutatis mutandis to co-supervisor, with the exception of the limitation on the total number of supervisions and the condition of employment or a contractual relationship with the UM, therefore, the co-supervisor shall also complete this form and attach all required certificates. [↑](#footnote-ref-2)
3. 2 In accordance with Article 10 of the Rules and Regulations on Doctoral Studies at the UM, an individual may be the supervisor of maximum 5 doctoral students concurrently. [↑](#footnote-ref-3)
4. The same form shall also be used for the co- supervisor (Article 10) and external expert (Article 20) in line with the Rules and Regulations. [↑](#footnote-ref-4)
5. Reference types acc. to Article 10 or 9 of the Rules and Regulations: scientific articles in journals with JCR impact factor and classified in the upper-three quarters; scientific monographs or chapters in scientific monographs issued by publishing houses from the ARRS list, or patents with complete testing. In social sciences or humanities also: scientific articles published in journals with SNIP impact factor and classified in the upper-three quarters; in the field of social sciences, scientific articles published by journals included in the Scopus database (d) and in the field of humanities those included in the Scopus database (h); scientific monographs issued by a domestic or foreign publishing house classified in the SICRIS database as 2A, or independent scientific compositions or chapters in scientific monographs issued by a domestic or foreign publishing house if classified in SICRIS as category 3A or 3B. [↑](#footnote-ref-5)